



# AITAA-B

AIT Alumni Association of Bangladesh

Manual for

## Member Own Password Update

AIT Alumni Association - Bangladesh

**AITAA-B member can update/change his own password after login. To change the password, need to follow below steps.**

**Step 1: Please click on the menu “Membership => Change password as per below screen:**

The screenshot shows the AITAA-B website header with navigation links: Home, Who We Are, Newsroom, Notice, Gallery, Membership, and Contact Us. The main content area has a green banner for 'Apply for Membership' with the text 'Want be a Member? (register here)'. Below the banner is a form titled '1. Personal Information' with fields for: a) Full name, b) Date of Birth, c) Mobile Number, d) E-mail Address, e) Present Address, and f) Permanent Address. A dropdown menu is open on the right side of the page, listing: List of Members of AITAA-B, List of Pending Members of AITAA-B, List of Bangladeshi Alumni, Apply for Membership, and Change Password. The 'Change Password' option is highlighted with a red box and a green arrow pointing to it.

**After click **Change password** below screen will be appearing:**

The screenshot shows the AITAA-B website header with navigation links: Home, Who We Are, Newsroom, Notice, Gallery, Membership, and Contact Us. The main content area has a green banner for 'Change Password'. Below the banner is a form with three input fields: 'Old Password', 'New Password', and 'Confirm Password'. Below the input fields is a blue button labeled 'Change Password'.

**Steps 2: Input current password first then input new password that you want to set and finally input confirm password and submit as shown in above screen:**

**--Thank You--**